

## 2024-2025 H. Clay Gabler Scholar's Program Application Packet Checklist

Completed applications should be submitted as a single PDF to the application form, and are due by September 16, 2024, at 11:59 pm CT.

| Document                               | Page Limit   | Complete? |
|--|--|-----------|
| Title Page                             | 1  |           |
| Cover Letter                           | 1  |           |
| Mentor Support Letter                  | 1  |           |
| Institution Contracting Officer Letter | 1  |           |
| Specific Aims Page                     | 1  |           |
| Technical Proposal                     | 3 (not counting references)  |           |
| Budget and Justification               | 1  |           |
| Applicant CV or Resume                 | 3  |           |
| Membership Application                 | <p>N/A for current members.</p> <p>Required for applicants (both student and mentor) who are not currently members.</p> <p>Optional but encouraged for co-mentors (if applicable).</p> <p>Payment can be processed separately. Please call AAAM at + 1 (847) 844-3880.</p> |           |

### Also include:

- a. Brief Statement of Research Interests
- b. Educational Background and Training
- c. Professional Experience
- d. Awards and Honors
- e. Publications, Presentations, Abstracts or other scholarly work.

**The application should use 12-point Times New Roman or Arial Font, single-spaced, with moderate margins (nominally Top and Bottom 1" (2.54 cm) and Left and Right 0.75" (1.9 cm)).**

*Letters of support do not require specific formatting but should be on institutional letterhead.*

**NOTE:** This document is solely meant as a guide to aid in the submission of a complete application and is not required nor to be included in the final application pdf document.